**Fully Dressed Use Cased**

**4. Create Claim Record**

***Primary Actor: Admin***

***Stakeholders and Interest:***

***Admin:***

***Personnel: Wants to add a claim   
Company: Wants an accurate record of data***

|  |  |
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| **Actor Intention** | **System Responsibility** |
| **1.Admin Login** |  |
|  | **2. System Verifies the Login** |
| **3.Airforce Main wants to add a claim to personnel** |  |
| **4. Admin “Clicks Menu”** |  |
|  | **5. System will display main menu** |
| **6. Admin “Clicks Transactions”** |  |
|  | **7. System Will display operations** |
| **8. Admin will “click create transactions”** |  |
|  | **9. System displays create transaction page** |
| **10.Admin must fill out necessary fields (Transaction number, payroll, employee, particular , status, period from, period to, department, date received, date submitted and amount)** |  |
| **11.Admin will “clicks create button”** |  |
|  | **12. Systems saves new claim of the personnel, The claim will be available for the personnel.** |

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| **Pre-conditions:** | * **Admin must login in the paf-fcms claiming system** * **User is logged in as admin** * **User must update selected files** * **User must able to select a payroll number** * **User must able to select employee** * **User must able to select particular** * **User must able to select period from and period to** * **User must able to select department** * **User must able to select date received** * **User must able to select date submitted** * **User must able to input amount** |
| **Post condition:** | * **User must add new claim of the personnel** |
| **Special Requirements:** | * **Fields required transaction number, payroll, employee, status, and particular, period from, period to, department, date received, date submitted, and amount.** * **None admin cannot add new claim.** |

**Alternative Flow:**

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| --- | --- |
| **1. At step 11 if admin missed to fill out a required fields** |  |
|  | **System will display error message** |
| **2. At step 12 if the admin missed to click the create button** |  |
|  | **System will not save the changes or updates that is done by the admin** |

**7. Update Claim Status**

***Primary Actor: Admin***

***Stakeholders and Interest:***

***Admin:***

***Personnel: Wants to edit the date of the claim status report   
Company: Wants an accurate record of data***

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| --- | --- |
| **Actor Intention** | **System Responsibility** |
| **1. Admin Login** |  |
|  | **2.System Verifies the login** |
| **3.Air force main wants to edit the claim status** |  |
| **4.Admin will “click menu”** |  |
|  | **5.System display main menu** |
| **6.Admin will “click transactions”** |  |
|  | **7.System will display transactions operations** |
| **8.Admin will “click manage”** |  |
| **9.Admin will “click the desired personnel”** |  |
|  | **10. System will display the profile of the personnel** |
| **11.Admin will “click the pencil logo”** |  |
|  | **12.System will display “update transaction”** |
| **13.Admin will click the dropdown “status”** |  |
|  | **14. System will display pending, in process, for check** |
| **15.Admin will “click save”** |  |
|  | **16.System will saves new date of the claim to certain personnel** |

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| --- | --- |
| **Pre-condition:** | **Admin must login in the paf-fcms claiming system**  **User is logged in as admin**  **User must able to select a status** |
| **Post condition:** | **User must edit the status of the claim of the report**  **User updates selected files** |
| **Special Requirements:** | **Fields required transaction number, payroll, employee, status, and particular, period from, period to, department, date received, date submitted, and amount.**  **None admin cannot edit the claim status.**  **Fields should have contents.** |

**Alternative Flow:**

|  |  |
| --- | --- |
| **1. At step 9 if the admin missed to fill out the required fields** |  |
|  | **System will display error message** |
| **2. At step 10 if the admin missed to click save** |  |
|  | **System will not save the changes or updates that is done by the admin** |